



Sales & Leadership Conference

April 24-25, 2024
Embassy Suites - Schaumburg, IL
1939 North Meachum Rd.

EXHIBITOR CONTRACT

Exhibit Only - \$550

Exhibit tables are \$550 and are located in the main conference room where attendees will be during sessions. Companies will be exhibiting on April 24 from 9:00 - 10:00 a.m. prior to the opening session; during a lunch break from Noon - 1:00 p.m.; during all breaks; and a cocktail reception from 4:00 - 5:00 p.m. All exhibitor prize drawings will take place at approximately 4:45 p.m. Exhibitors are welcome to join attendees for the social functions that evening. (Times are tentative until speakers have all been secured).

Exhibit & "A Word from Our Exhibitors" - \$650

Companies that exhibit will have the opportunity to share "A Word from Our Exhibitors" message during the various program breaks. Use this two minute time slot to let all attendees know about your company and/or product/services and encourage them to visit your booth. Visual presentations not available.

The cost of exhibiting includes a table, two chairs, company listing in Conference Program, company listing on website with link and two complimentary registrations for Wednesday. Additional attendees are \$75.00 each.

Your Name: _____

Company Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____ Website: _____

Please list those that will be in attendance and indicate if they will stay for the social event Wednesday evening (included in fee):

Name: _____ Social Event

Name: _____ Social Event

Exhibit Only - \$550 Exhibit & "A Word from Our Exhibitors" - \$650

Check (Payable to Big I Illinois) Visa MasterCard American Express Discover

Card Number _____ Expiration Date _____

Please check the following: Electrical Outlet Special Needs (i.e., need corner space, place by door, etc.)

Special Needs _____

****The exhibitor assumes the entire responsibility and liability for losses, damages, and claims arising out of exhibitor's activities on the Hotel premises and will indemnify, defend, and hold harmless the Hotel, its owner, and its management company, as well as their respective agents, servants, and employees from any and all such losses, damages, and claims. ****

Cancellations:

Cancellation prior to Wednesday, April 3, 2024 will be issued 50% of the exhibitor's fee.

No refund will be issued for cancellation after Wednesday, April 3, 2024.

If you have any questions regarding this policy, please contact Tami Hubbell at (217) 321-3016 or thubbell@ilbigi.org.

Return completed form with payment by April 3 to Big I Illinois, 4360 Wabash Ave., Springfield, IL 62711
ATTN: Tami Hubbell, or email to thubbell@ilbigi.org.